



General Information, Rules and Regulations

THE GENERAL INFORMATION, RULES AND REGULATIONS, hereinafter stated, comprise the legally binding terms and agreements between the Exhibitor and John Hagee Ministries hereafter called the Agency.

By signing and submitting the APPLICATION & CONTRACT FORM, you agree to honor and abide by the terms of this agreement as hereinafter stated and as applies to John Hagee Ministries' "King's Daughter, Becoming a Woman of God" conference held at the Cornerstone Church, 18755 Stone Oak Parkway, San Antonio, TX 78258.

Please mail or fax your completed and signed Exhibitor Registration Form to: JHM Exhibit Manager, Kimberley Stepan, 239 N. Loop 1604 West, San Antonio, TX 78232.

1. CONVENTION EXHIBITION SPONSORSHIP. The Exhibition is sponsored and managed by John Hagee Ministries, herein referred to as JHM.

2. REGISTRATION AND FORM/CONTRACT. Each Exhibitor is required to sign the Form/Contract. By doing so, he or she subscribes to the GENERAL INFORMATION, RULES AND REGULATIONS, which is part of the APPLICATION AND CONTRACT. The terms of the APPLICATION AND CONTRACT can be revised only upon written agreement of both parties.

3. EXHIBITION DATES. The dates of the exhibition are as follows: Set-up Thursday, September 18, from 9am to 2pm. Exhibition times are September 18, 4:00pm- 10pm, September 19 – 20, 11am to 9:30pm. Teardown is after graduation on September 20, 2008.

4. ADMISSIONS. JHM reserves the right to refuse exhibit space to any applicant for any reason. In addition, JHM reserves the right to refuse exhibit space to any Exhibitor if, after the acceptance of the CONTRACT, information should come to the attention of JHM, which in the reasonable judgment of JHM, demonstrates that the proposed exhibit would be inconsistent with the principles espoused by JHM or unfavorable to the public reputation of JHM. In the event JHM should exercise this right, any deposit and exhibit fees paid to JHM shall be refunded, except that if the denial of exhibit space shall be for failure or refusal of the Exhibitor to comply with the terms set forth elsewhere in the CONTRACT, the denial of exhibit space shall be treated as a cancellation by the Exhibitor.

5. ASSIGNMENT OF SPACE. JHM will assign space the Exhibitors on a first-come, first-served basis according to the JHM Booth Selection Policies. JHM reserves the right to shift space at any time if, in JHM's judgment, it becomes necessary to do so. JHM reserves the right to make modifications in the published floor plan as may be necessary to meet the needs of Exhibitors and the Exhibition as a whole.

6. EXHIBITOR NAME BADGES. Each Exhibitor receives two registrations and two name badges for each booth space reserved. Name badges must be worn by Exhibitor representatives during set-up, Exhibit hours and tear down times. JHM's Exhibitor registration admits Exhibitors to all sessions and special events (two receptions, two box lunches and 1 BBQ dinner included).

7. DEFAULT OF OCCUPANCY. Any Exhibitor failing to occupy by Thursday, September 18, 2008 at 2:00pm, any space contracted for but not canceled, is obligated to pay the full cost of such space. In the event of cancellation or default, all obligations of JHM to Exhibitor hereunder shall cease and JHM shall have the right to use said space to suit its own convenience, including selling the space to another Exhibitor without any rebate or allowance to the defaulting Exhibitor.

8. VISITORS. **The JHM conference is NOT open to the public.** JHM shall have sole control over all admissions. All persons visiting the exhibition area will be admitted according to the rules and regulations of the Conference and Exhibition as issued or amended by the authorized representatives of JHM.

9. SUBLETTING SPACE. No Exhibitor shall assign, sublet, or share the space allotted without written consent of JHM.

10. CONFORMANCE TO LAWS. Exhibitor agrees for himself or herself and his/her employees to use contracted space for lawful purposes only and will conform to all laws, ordinances, and regulations. The Exhibitor **MUST** comply with all local and convention center safety, fire and health ordinances regarding installation and operation of equipment.

11. DECORATOR RULES AND REGULATIONS. Exhibitor agrees to conform to all rules and regulations of the Exhibition's official decorator as detailed in the official service kit provided by that company. Where union personnel are required by the decorator, the Exhibitor must comply with union requirements. JHM is not responsible for decorator personnel, nor can JHM guarantee that services and/or utilities promised by the decorator shall be available during the exhibition. The JHM conference decorator will be

announced to exhibitors shortly. Exhibitors will then contact the decorator directly for specific information relating to your exhibit space requirements, exhibit freight, shipping instructions, labor rules and regulations, deadlines and so forth.

12. SHIPMENT OF EXHIBIT MATERIALS. Exhibitor shall make arrangements for shipment and delivery of materials consigned to the decorator's warehouse and **NOT to the convention center nor to JHM**. Neither the convention center nor JHM assumes any responsibility for display materials shipped to them.

13. INDEMNIFICATION. Exhibitor assumes entire responsibility and hereby agrees to protect, indemnify, defend and save John Hagee Ministries, Cornerstone Church and their EMPLOYEES and AGENTS harmless against all claims, losses and damages to persons and property, government charges or fines and attorney's fees arising out of or caused by exhibitor installation, removal, maintenance, occupancy or use of the exhibition premises or a part thereof. In addition, exhibitor acknowledges that neither JHM nor Cornerstone Church maintain insurance covering exhibitors' property in that it is the sole responsibility of exhibitor to obtain business interruption and property damage and/or insurance covering such losses by exhibitor.

14. SECURITY. While JHM seeks to arrange for security personnel to maintain a watch before, during, and after the exhibition, neither JHM nor the security company personnel shall be liable for any damage or theft to the Exhibitor's display or property.

15. DELIVERY AND REMOVAL. Under no circumstances will the delivery or removal of any portion of an exhibit be permitted during the Exhibit Hall hours without permission first being secured in writing from JHM.

16. LIMITATION ON PROMOTION AND DEMONSTRATIONS. During the Conference and Exhibition, all demonstrations, promotional activities, and distribution of materials must be confined within the limits of the exhibit booth(s) in the Exhibit area. The playing of loud music, videos, films, or the like, or any other loud or distracting activity that could be objectionable to neighboring Exhibitors is prohibited.

17. COPYRIGHTS. Exhibitor warrants that all copyrighted material to be performed or played has been duly authorized or licensed by the copyright owners or their representatives and agrees to indemnify and hold lesser (JHM) harmless from any and all claims, losses, expenses, including legal fees, which might arise from questions of use of any such material described above.

18. USE OF SPACE. Exhibitor's display, equipment, and materials shall be confined to the actual dimensions of the booth space contracted for. Height of display should not be such that it could be objectionable to other neighboring Exhibitors. Aisles may not be used by the Exhibitor. The Exhibitor is responsible for maintaining a neat and clean booth.

19. EXCLUSIONS. Firms or organizations not assigned space in the exhibit area will be prohibited from exhibiting or soliciting business within the Exhibition or Conference area. Smoking and alcoholic beverages are NOT permitted on the exhibit floor, or in any part of the host facility.

20. INSURANCE. It shall be the responsibility of the Exhibitor to provide for his or her own insurance needs. JHM shall not provide insurance for the Exhibitor.

21. LIMITATIONS OF LIABILITY. Neither JHM, its employees, officers, agents, volunteers, or affiliates shall be liable for any injury, loss, or damage to person or property of Exhibitor, its employees, agents, and invitees except to the extent that such injury, loss, or damage is caused directly and proximately by substantial negligence on the part of JHM or its employees. Exhibitor, by its execution of this contract, expressly waives the right to claim any such excluded liabilities against JHM and its respective employees, officers, agents, directors, or volunteers and acknowledges that it will neither hold nor attempt to hold the organization or any such person liable for any cause whatsoever other than injuries or damages occasioned directly and proximately by the substantial negligence of such persons. Further, neither JHM, nor its respective agents, employees, officers, volunteers, or directors shall be liable for failure of the scheduled exhibition to be held due to fire, water damage, public emergency, strikes, other labor disputes, boycotts, cancellation of facility contracts, or acts of God beyond the power or control of JHM to prevent. Further, neither JHM, nor its respective agents, employees, officers, volunteers, or directors shall be liable for any failure or unavailability of utilities or decorator services or personnel. In the event that JHM, or any of its agents, shall receive a claim or complaint, which in part or in whole arises from Exhibitor's actions or failure to act, Exhibitor shall indemnify and hold JHM, its respective agents, employees, officers, volunteers, or directors harmless from any claim, loss, or liability resulting therefrom.

22. HOTEL RESERVATIONS. Exhibitors are responsible to make their own lodging arrangements.

23. PARKING. There is ample parking at the church site.

24. GOVERNING LAW. All disputes under this Agreement shall be decided under the laws of the State of Texas, without regard to conflicts of law principles.



Exhibitor Registration Form/Contract

CONTACT NAME

DATE

COMPANY

EMAIL

ADDRESS

SUITE #

CITY

STATE

ZIP

DAYTIME PHONE NUMBER

BEST TIME TO CALL

SHIPPING ADDRESS (IF DIFFERENT FROM ABOVE)

SELLING PRODUCT ON SITE? NO YES

Due to space limitations, only two delegates will be permitted in the exhibit booth area at one time

DELEGATES 1

NAME AS IT WILL APPEAR ON ID BADGE

DELEGATES 2

NAME AS IT WILL APPEAR ON ID BADGE

AUTHORIZED SIGNATURE

BOOTH INFORMATION: Each 10x8' Booth is standard pipe & drape and will include signage, two skirted 6ft tables, two chairs and waste basket. Exhibit area is fully carpeted. Booth electrical, shipping, drayage and full decorator services are available. An exhibitor kit will be sent upon receipt of your completed form and payment in full.

DO NOT SHIP DISPLAY MATERIALS TO THE BELOW ADDRESS. MAIL ONLY REGISTRATION FORM AND PAYMENT. Copy this form for your records. Please read General Information, Rules and Regulations included in this package.

PAYMENT OPTIONS: RESERVE # _____ 10' EXHIBIT BOOTHS @ \$ 750.00 EACH = \$ _____

INDICATE FORM OF PAYMENT CHECK VISA MASTERCARD DISCOVER AMERICAN EXPRESS

CARD#

(Must be included to process reservation)

EXPIRATION DATE

CARDHOLDER SIGNATURE

SEND COMPLETED FORM AND PAYMENT TO:

JHM Exhibit Manager

Kimberley Stepan

239 N Loop 1604 West

San Antonio, Texas 78232

PHONE: 210.494.3900 ext. 1018 - 9 AM TO 5 PM, CST

FAX: 210.582.0318 - 24 HOURS

JHM USE ONLY

CK# _____

AMT _____

BOOTH # _____